



Spring Exhibitor Confirmation Form

Event Date: March 9 & 10, 2019

Saturday 10:00 a.m. to 8:00 p.m.

Sunday 10:00 a.m. to 6:00 p.m.

Company Name _____

Contact Name _____

Address _____

City / State / Zip _____

Phone _____ Email _____

Size of booth required _____ Section desired: (CIRCLE ONE) Corner / Inner

Payment method: Check Credit card (Please circle desired payment method)
10x10 Booth (\$500.00) 10x20 Booth (\$925.00)

Date ____/____/____ Signature _____

I have read the Exhibitor Terms & Conditions supplied to me and attached hereto and agree to the content therein.

Please scan and return this form to rick@tessarect.com or mail this form to Tessarect, LLC, 700 Central Expressway South, Suite 400, Allen, Texas 75013. If you have any question email us or call: 713-382-9697

Exhibitor move in:

Thursday, March 7, 2019 • 12:00 PM – 9:00 PM

Friday, March 8, 2019 • 9:00 AM – 11:00 PM

Exhibitor removal:

Sunday, March 10, 2019 • 6:00 PM – 11:00 PM

Monday, March 11, 2019 • 7:00 AM – 9:00 PM

Allen Texas Classic Exhibitor Terms & Conditions

1. Definitions. In these Terms and Conditions the term 'EVENT' shall mean the event specified in the Exhibitor Confirmation Form whose provisions are subject to these Terms and Conditions. 'EXHIBITOR' shall include all employees, servants and agents of any Company, Partnership, Firm or individual to whom stand space has been allocated for the purpose of exhibiting. The term 'ORGANIZER' shall mean Tessarect, LLC.. 'VENUE' means the Allen Event Center at which the Event is to take place.
2. Promotion and Marketing of the Event. The Organizer shall be entitled to use and reproduce the Exhibitor's name, trademark and logo in connection with the promotion and production of the Event.
3. Cost of Event. The cost of exhibiting is as set out in the Exhibitor Confirmation Form.
4. Payment. The Exhibitor agrees that all exhibit fees related to exhibiting at the Event, or any other amounts owed to the Organizer, must be paid to the Organizer prior to the Exhibitor's setting up at the Event.
 - (i) In the event that the Exhibitor wishes to cancel, it must do so in writing within 30 days of the date of the Exhibitor Confirmation form.
 - (ii) In the event that the Organizer cancels the Event, the full cost relating to the cancelled Event will be returned to the Exhibitor within 30 days of cancellation.
5. Occupation of Space. The Exhibitor may enter the Event premises for the purpose of erecting, installing and preparing his exhibits on such date and times as are advised by the Organizer. All stands must be completed and ready for the Event opening by 10:00 a.m. on the day the Event begins. In the event of an Exhibitor failing to take possession of his allocated stand space, the Organizers reserve the right to re-allocate or otherwise deal with the space as they decide.
6. Electrical Requirements. Exhibitor shall notify Organizer of any electrical needs for their aforementioned exhibit.
9. Dangerous Materials and Exhibits. The Exhibitor must conform to the regulations and conditions concerning explosives and dangerous materials, combustible or otherwise, as laid down by local authorities and other statutory bodies. Any materials or exhibits not approved by these authorities or the Organizers must be removed from the premises.
10. Fire Precautions. All flammable materials shall be effectively fireproofed or otherwise processed against fire in accordance with any statutory or local regulations or requirements to which the Event may be subject. All electrical wiring and cables must be clear of the floor where foot traffic occurs. The Exhibitor must adhere to all fire and safety regulations which affect the Event.
11. Damage to Event Center. No nails, screws or other fixtures may be driven into any part of the hall structure including floors.

12. Security. Security staff will be on duty throughout the period of tenancy of the Event but shall be under no liability for loss or damage. Name badges must be worn at all times by Exhibitors.

13. Insurance. The Organizers do not accept responsibility for any theft, loss or damage from any cause whatsoever, in respect of any property brought to the Event premises by the Exhibitor. The Exhibitor releases from and indemnifies the Organizers against any liabilities with respect to any loss or damage to the exhibits or any other property brought to the Venue and the Exhibitor.

14. Law and Jurisdiction. These Terms and Conditions and any contract included shall be governed by the laws of the state of Texas and any disputes regarding them shall be determined under Texas jurisdiction.

15. Any vehicle or motorized unit to be used in the event, whether for show or in an exhibitor's booth shall only have ¼ tank of gas per state regulations. Any leakage from such vehicles must be cleaned and removed by the owner or exhibitor.





CREDIT CARD AUTHORIZATION

Please fill out the below form in order for us to process your credit card for payment.

Thanks for joining us at the Spring Allen Texas Classic

Name on Card _____

Credit Card Number _____

VISA MASTER CARD AMERICAN EXPRESS

Expiration Date ____/____/____

3 digit code on back of card _____

Zip code related to billing address _____

Amount to charge _____

Signature _____ Date ____/____/____

This form will be shredded after we process your payment and a copy of the receipt will be emailed to you. If you would rather email the above information as opposed to filling out this form, feel free to do so. Or call us with the information.